Meeting Agenda – Client meeting

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| Meeting Information | | | |
| Objective: | Report the weekly progress | | |
| Date: | 04/11/2019 | Location: | Amstrong |
| Time: | 15:00 ~ 15:30 | Meeting Type: | Client Meeting |
| Call-In Number: | 06 | Call-In Code: | A06 |
| Attendees: | Yixin Li, Wenkai Cao, Yangkai Zhang, Meng Qu(Client) | | |

**Preparation for Meeting**

## Please Read: None

## Please Bring: laptop

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| **ACTION ITEMS FROM PREVIOUS MEETING** | | **RESPONSIBLE** | **DUE DATE** |
| 1 | Working algorithm for multiple floors (be able to compute the path with virtual data) | Yixin Li | 10/28 |
| 3 |  |  |  |
| **AGENDA ITEMS** | | **PRESENTER** | **TIME ALLOTTED** |
| 1 | Demonstration of our navigation algorithm (works on multiple floors) | Yixin Li | 5 minutes |
| 2 | Asking details of items’ information that libraries can provide to us | Wenkai Cao,  Yangkai Zhang | 5 minutes |
| 3 | Free Q&A for forwarding directions | All members | 10 minutes |

MINUTES: 20 Minutes

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| **NEW ACTION ITEMS** | | **RESPONSIBLE** | **DUE DATE** |
| 1 | Create multiple demos of UI for clients to choose | Yi Yang | 11/11 |
| 2 | Be able to draw a pathline on the mobile app | Yixin Li | 11/18 |
| 3 | Figure out how to present the database on the mobile app (by webpage or any way to collect book’s info) | Wenkai Cao, Yangkai Zhang | 11/11 |

**OTHER NOTES OR INFORMATION**

Meeting MINUTES:

**Things we have to finish during this week:**

Send the client an email with mockups or demos of mobile UI.

**Things we might have for the next meeting:**

A mobile app demo with a pre-loaded map.

**Other specifics:**

The client suggests that we just do study room navigation and some other minor items on the priority list during the remaining semester.

**Overall:**

We have good progress and the client agrees with it.